



The Sutton Academy

Together Students Achieve

Principal: Mrs Alison Sherman

November 2017

Dear Parent/Carer

At The Sutton Academy we will be recognising the national anti-bullying week from the 13th to the 17th of November and want to take this opportunity to share with you the plans for this whilst also giving you an update on how to report any concerns regarding bullying.

Assemblies next week will focus on the national anti-bullying theme of "All different, All equal". A number of staff have volunteered to be filmed discussing their personal experiences of bullying from childhood, how that made them feel and how they dealt with it. Our 10 Peer Mentors have prepared the Form Time slides to educate our students on what bullying is, what are the different forms of bullying and how to combat it. They are also leading on the appointment this week, of a team of Anti Bullying Ambassadors, 3 students from each year group who the students can approach and speak to regarding bullying.

Anti-Bullying week has also given me the opportunity to review how any incidents can be reported to the academy. Attached to this letter is a guide for parents, staff and students on how to report any concerns. You will see from the guidance that students are able to speak to any staff member regarding bullying but they are also able to speak to the designated team of peer mentors/anti-bullying ambassadors who can then report it to the relevant members of staff. There is a clear procedure which then is implemented to record and act upon any concerns. You will have also noticed that a new "report bullying" link has appeared on the school website under the Students tab. This is available for parents, students or any members of the community to report any concerns directly to me. We reserve the right designated to us by the Department for Education to tackle a range of incidents, including bullying, outside of school hours.

We work incredibly hard at the academy to ensure bullying is eradicated and take a zero tolerance towards this. As a parent myself I understand the worries this may cause and so please do not hesitate to contact me directly if you any concerns over your child or any student at the academy.

Thank you for your continued support.

Yours faithfully



Mr P Willerton
Senior Vice Principal

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The Sutton Academy definition of bullying:

Any action which makes someone feel unhappy. This may not always be deliberate. These actions may be verbal, psychological or physical.

How does the Academy deal with this?

The Academy will deal with incidents of bullying incredibly seriously. We understand that students aren't always aware of what impact their actions are having on others but should be tackled none the less. Any accusations of bullying is recorded and all students involved spoken to as well as parents. Depending on the nature of the bullying a range of consequences may be considered.

If the bullying continues at this point – this becomes serious bullying, as the actions are continuing despite the fact that the students know the impact they are having. This now becomes a serious consequence in the academy which may result in permanent exclusion or/and police involvement.

How to report bullying?

Bullying can be reported to any member of staff. Students can also approach our Anti Bullying Ambassadors at any point, there are 3 in each year group, managed by the Year 11 peer mentors.

Information can then be passed to the appropriate staff member. There is also a Report Bullying email link on our webpage for pupils or parents to contact the academy directly. Emails are automatically sent to the Senior Vice Principal Mr P Willerton. This link is located under the student tab.

Who to speak to about this?

All staff in the academy are available for parents or students but the following members of staff need to be made aware by students, staff or parents/carers of any incidents:

Year 7 – Mrs Wilson (Head of Year), Mr R Hughes (Achievement Leader) and Mr White (Assistant Principal for Key Stage 3)

Year 8 – Miss Keenan (Head of Year), Mr R Hughes (Achievement Leader) and Mr White (Assistant Principal for Key Stage 3)

Year 9 – Mr Friar (Head of Year), Mr K Silcock (Achievement Leader) and Miss Seddon (Assistant Principal for Years 9 and 10)

Year 10 – Miss Tickle or Mrs Potter (Head of Year), Mr K Silcock (Achievement Leader) and Miss Seddon (Assistant Principal for Years 9 and 10)

Year 11 – Mr D Hughes (Head of Year), Mr A Cawley (Achievement Leader) and Mr Harker (Senior Assistant Principal for Year 11)

Mrs R Caldcleugh (Designated Safeguarding Lead) and Mr P Willerton (Senior Vice Principal) will be made aware of any incidents to track the impact of any actions taken.

All staff at the academy will deal with bullying issues but if anyone within The Sutton Academy community (students, staff, parents/carers) does not feel they are being listened to or the issues are being addressed, please contact Mr P Willerton or Mrs Sherman directly.



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