



The Sutton Academy



Year 7 Information Evening
2026-2027

SUPPORTING STUDENT SUCCESS

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FOREWORD

Dear Parents/Carers,

As we embark upon a new academic year, it is with great excitement and anticipation that we welcome you and your child to Year 7. This year represents a critical juncture in your child's educational journey, laying the foundation for their future success and achievements.

Year 7 is a pivotal year, a time when young minds are eager to absorb knowledge and acquire essential skills that will shape their academic, personal, and professional pursuits. It's during this time that the habits they cultivate and the mindset they develop will greatly influence their long-term success.

At The Sutton Academy, we firmly believe in the power of collaboration. Your child's educational journey not only involves the dedicated effort, support and guidance offered by our exceptional staff but also the unwavering support and involvement of parents and carers. Together, as a united community, we can provide the nurturing environment and guidance needed to help your child thrive and succeed in all they do.

We believe that it is our duty to develop, not only a young person's knowledge of the world, but also their character. We expect all of our students to grow into kind, reflective and resilient human beings who see themselves as members of a wider community.

Yours faithfully,

Mr Cawley

Achievement Leader for Year 7

STANDARDS & EXPECTATIONS

Academy Values

At The Sutton Academy we believe in equipping our students not only with powerful knowledge, but with the traits and habits they'll need to flourish. We have four core values: kind, reflective, resilient and part of the community. Staff will reward your child for demonstrating these values both in lessons and around the academy site. By using ClassCharts, we are able to communicate with you in real-time moments when we witness your child demonstrating our values. Your child will also be able to track their development of our values on the student version of the ClassCharts app.

Uniform Expectations

We believe that uniform is an important part in showing that students have pride in themselves and in the academy. The uniforms have been developed in consultation with students and comprise:

Compulsory School Uniform Items

- Academy blazer - available to purchase online via the academy website
- Academy tie - available to purchase online via the academy website, or at reception
- White long or short sleeved shirt Black Tailored trousers or 22 inch length academy skirt Plain black, white or grey socks or plain black tights Plain black shoes
- Bag which will fit in compulsory equipment and A4 books

Optional Items

- Academy Jumper (available to purchase online via the academy website) Coat which must be one layer and worn over the blazer

Please note that hoodies, denim jackets and leather jackets are not permitted.



STANDARDS & EXPECTATIONS

Footwear

Acceptable Footwear - No logos

Non-acceptable Footwear

If you do not wear the correct footwear, your Year Team have a stock of shoes which you will have to wear until you bring your own suitable school shoes.

Compulsory PE Kit Items

- Polo shirt (available to purchase online via the academy website)
- Plain black PE Shorts
- Plain black sports leggings (¾ or full length) or plain black tracksuit bottoms.
- Sports Trainers

Optional PE Items

- Black PE Fleece (recommended)
- Football boots Astro turf trainers
- Black or Purple PE sport socks
- Plain black waterproof raincoat

All clothing and footwear should be clearly marked with the owner's name.

All uniform is available from our supplier Price & Buckland - link on the academy website.

Please note that cycling shorts and gym shorts are not permitted.



STANDARDS & EXPECTATIONS

Non-negotiable Equipment Expectations

All students have a bag, which is able to contain:

- A4 exercise books,
- Pencil case with equipment listed below and PE kit.

All students should have the following items for lessons: pen, pencil, ruler, eraser, pencil sharpener, green pen, and a purple pen as well as a pencil case to put everything in. We also recommend: a scientific calculator.

Absence Procedure

Regular school attendance is essential if students are to achieve their full potential. The Sutton Academy believes that regular school attendance is the key to enabling students to maximise the educational opportunities available to them. The attendance target is 96%. If for any reason your child is ill, please contact the academy before 8.30am on each day of their absence. Holidays are not permitted in term time.

Punctuality

We expect students to be on time to both the academy and lessons every day. If your child is persistently late, there are a series of consequences in place, including Internal Suspension.

Jewellery, Make Up And Hair Styles

The only permitted item of jewellery is a wristwatch and/or plain single ear studs. No other jewellery, piercings or retainers of any kind are allowed. Any student who wears jewellery which does not conform with our policy, will have these be confiscated and can be collected at 3.10pm the same day. No make-up is to be worn. No nail varnish or acrylic nails are permitted, even in natural colours. Haircuts: We do not wish to dictate details of hairstyles, but we do seek your co-operation in ensuring that your sons and daughters are moderate in whatever style they choose. Hair colour should be natural and not dyed. There should be no extreme styles and no shaved patterns in hair or eyebrows.

Mobile Phones And Electronic Devices

Mobile phones and any other digital equipment, including smart watches, must not be used for any purpose during the academy day. If students choose to bring a mobile phone into the academy it must be switched off (not on silent mode) and not seen at any time around the academy site. If a member of staff sees a student with their mobile phone out, it will be confiscated and placed in the main office for collection at 3.10pm.

TRACKING SYSTEMS

Year 7 Key Stage 3 Assessment Tracking-1 Report



Attendance and Conduct

Your child's percentage attendance along with a summary of their achievement and behaviour points as of a specific date (also available in the ClassCharts App)

Student Details:

Name	Tutor Group
Example Student	7 S

Attendance as of (Date TBC):	Punctuality as of (Date TBC):
Attendance (Target is 96% - 100%)	Punctuality (Number of Lates YTD)
95%	3

Achievement Report:

Class	Subject	Assessment Report	Att. to Learning	Home Learning
72/En3	English	Meeting expectation	Good	Inconsistent
72/Ma5	Maths	Below expectation	Good	Good
72/Sc5	Science	Below expectation	Inconsistent	Poor
72/Gg3	Geography	Meeting expectation	Excellent	Good
72/Hi3	History	Meeting expectation	Good	Good
72/Re3	RE	Meeting expectation	Good	Inconsistent
72/Sh3	Spanish	Meeting expectation	Good	Good
72/DI5	Digital Literacy	Exceeding expectation	Good	Poor
723/Te5	Design	Meeting expectation	Good	Good
723/Te5	Food	Meeting expectation	Good	Good
723/Ar5	Art	Significantly below expectation	Good	Good
723/Mu5	Music	Meeting expectation	Good	Good
723/Pe6	PE	Meeting expectation	Good	Not Applicable

Assessment Report

From internal assessments, the knowledge and skills evidenced so far this year shows the level at which your child is working.

Attitude to Learning

Your child's attitude, effort and behaviour in lessons.

Home Learning

Your child's standard of homework.

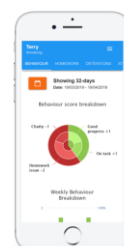
These are graded:

Excellent
Good
Inconsistent
Poor

CLASSCHARTS

Class Charts

At the core of our work is our Attitude to Learning Criteria, which provides clarity over the behaviour and attitude we are expecting of our students. This is modelled on the growth mindset principles. Each lesson students receive an attitude to learning grade which is logged on ClassCharts.



Grade	Examples (NB: this is not a checklist)
Grade 1 - Excellent <i>I was a role model and increased the opportunities to learn in the lesson</i>	✓ I was Spotlighted by the teacher. ✓ I actively sought feedback from teacher. ✓ I did not require the teacher to prompt behaviour. ✓ I embraced challenge in the lesson. ✓ I was overtly respectful to peers and/or teacher.
Grade 2 – Good <i>I took opportunities to learn in the lesson</i>	✓ I was prepared and ready to learn. ✓ I engaged with tasks without delay. ✓ I remained attentive throughout the lesson. ✓ I responded with resilience and kindness (gratitude) to feedback.
Grade 3 - Inconsistent <i>I missed opportunities to learn in the lesson</i>	• My attention drifted which will have required prompting from the teacher. • My behavioural choices required teacher intervention • I avoided challenge, and/or was slow to ask for teacher support. • I may have been slow to respond to feedback • I received a warning on Class Charts.
Grade 4 - Poor <i>I prevented opportunities for others to learn in the lesson</i>	• I caused others' attention to be distracted from learning • I did not correct behaviour after spotlighting of role models / teacher intervention • I was overtly unkind to peers and/or teacher, for example refusal to follow instructions. • I was removed from the lesson by On Call.

Detentions

All detention are logged on Class Charts and can be viewed by parents/carers and students. Detentions are 30 minutes and are sat with the year team; homework detentions are completed with subject faculties for homework. If a student fails to attend the detention is upscaled as detailed below.



ATTENDANCE

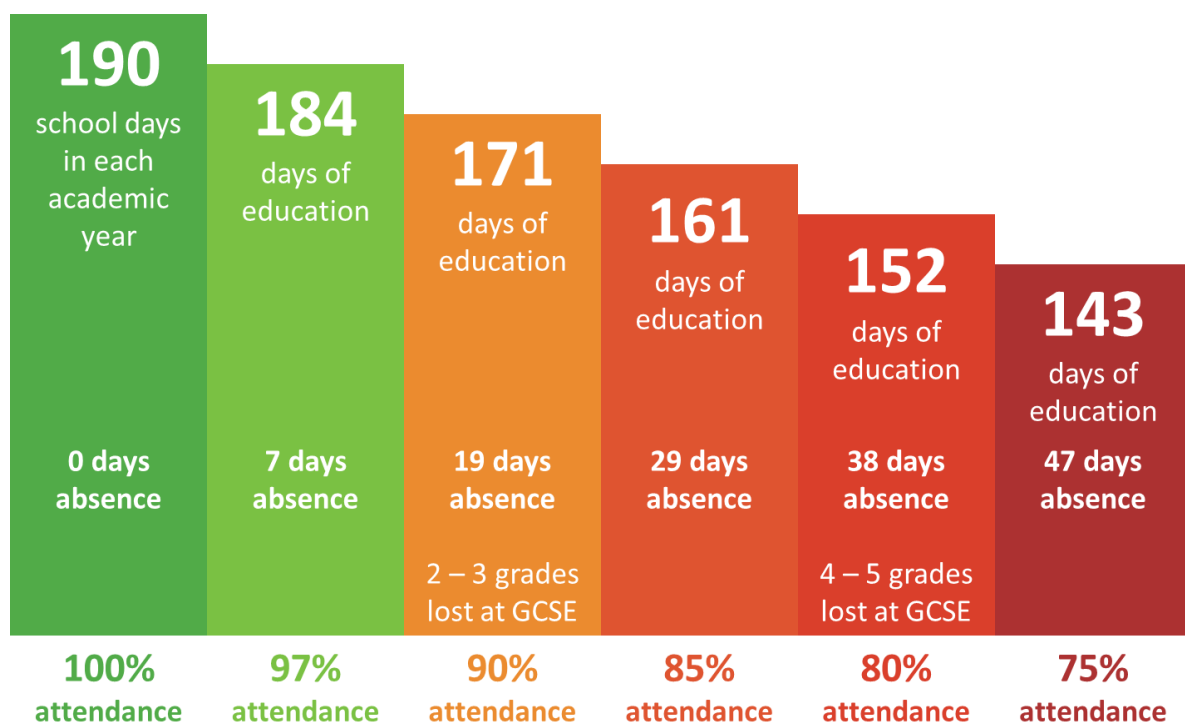
Attendance

Regular attendance to the Academy is essential if students are to achieve their full potential. The Sutton Academy believes that regular attendance is the key to enabling students to maximise the educational opportunities available to them and become resilient, confident and competent adults who are able to realise their full potential and make a positive contribution to their community. The Sutton Academy values all students, and we will work with families to identify the reasons for unsatisfactory attendance and try to resolve any difficulties. Students are expected to maintain a minimum 96% attendance throughout the academy year. Students who drop to or below 90% will be regarded as a persistent absentee.

Role of the Parent

Within the home academy agreement, it is the responsibility of the parent to ensure that the student attends the academy each day and arrives on time. Students should only be absent for genuine reasons such as sickness, medical appointments, exceptional circumstances (e.g. funerals) etc. Although the Academy appreciates difficulties many parents have in arranging holiday leave during school holiday time, they are asked not to make arrangements for holidays during term time as it will not be authorised. The Principal can only authorise holidays in term time in exceptional circumstances and each request is taken on its merit. An extended absence for holidays will inevitably have an adverse effect on student progress and achievement. Teachers will not set work for students on holiday in school time.

Parents must notify the Academy immediately if a student is absent.



PUNCTUALITY

Expectations

Students are expected to attend the academy for the appropriate start time to their year each day. On occasions when students do arrive late, they should sign in at Late Gate or after 9am at Student Reception. They will receive a late mark. This will ensure that we are able to record the student's attendance into the Arbour system, together with the time of their arrival. Students who are persistently late and miss learning time will receive detentions from the Academy in accordance with the behaviour policy.

Rewards

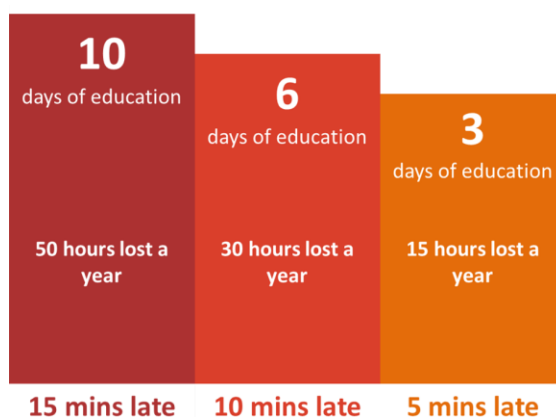
Each half term, students that demonstrate exceptional punctuality are rewarded and spotlighted during celebration events such as Year Group assemblies or during ready to learn.

Daily
Praise from staff, achievements points
Weekly
Standards gate award, 100% attendance, 75+ achievement points text, ALT call home, outstanding homework
Monthly
Student of the Month
Half Termly
Faculty Star of the Month, Zero lates, 97% attendance e-postcard, 100% attendance e-postcard, Just Eat voucher
Termly
Enrichment reward trip, Year Team reward event, Seasonal hamper, Year Team Rewards Assembly

Sanctions

If a student is late to lessons, they will receive detentions in accordance with the behaviour policy.

- Three late to school marks will trigger a 30 min detention
- Seven late to school marks will trigger a 60 min detention
- Ten late to school marks will trigger internal suspension



Tracking Preparation

Tracking Preparation

Learning takes place inside and outside the classroom. It is The Sutton Academy's policy to set tracking assessment preparation using ClassCharts. It should support students, be clear, be planned, meaningful, and be set regularly.

Below is a table outlining the frequency that home learning will be set for each subject,.

Subject	Frequency
English	One Sparx Reader task each week
Maths	One Sparx Maths task each week
Science	One Tassomai task each week made up of four daily goals per week (From January)
History	Once a week (From January)
Geography	Once a week (From January)
Languages	Optional tasks to be set on a rota basis – linked to House Events.
RE	Optional tasks to be set on a rota basis – linked to House Events.
Art	Optional tasks to be set on a rota basis – linked to House Events.
Technology	Optional tasks to be set on a rota basis – linked to House Events.
Computer Science	Optional tasks to be set on a rota basis – linked to House Events.

Homework Club

To support students with homework, the Academy offers a homework club, in which students can access Monday, Tuesday and Wednesday in EG02 at the following times:

- Before school – 8am – 8:25am
- Break time – 9.55am – 10.10am
- Lunch time – 12.10pm – 12.40pm
- After school - 2:40pm – 3:40pm

If you feel your child would benefit from attending this club, whether it's to help them with their homework routine, receive support to complete tasks, or just have a quiet place to work, please contact Miss Ayrton.

Learning Apps

Below are the key home learning apps that we use at The Sutton Academy.



Tracking Preparation

Accessing Microsoft Office

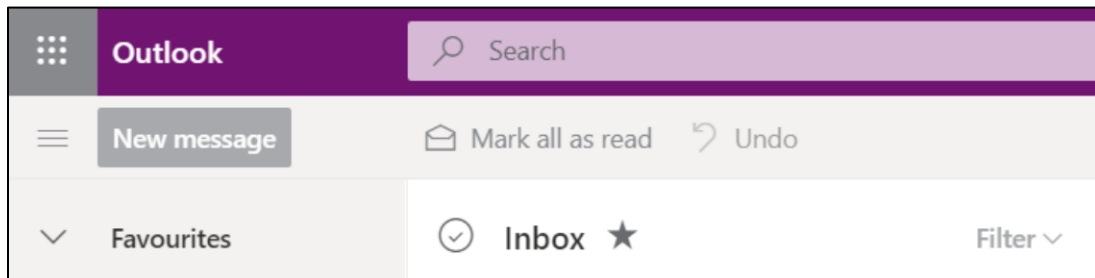
The attached guide will help you install a free copy of Microsoft Office 365 which includes Word, Excel, PowerPoint, and other Office Apps.

Go to Office.com or search for Office 365 in your search engine

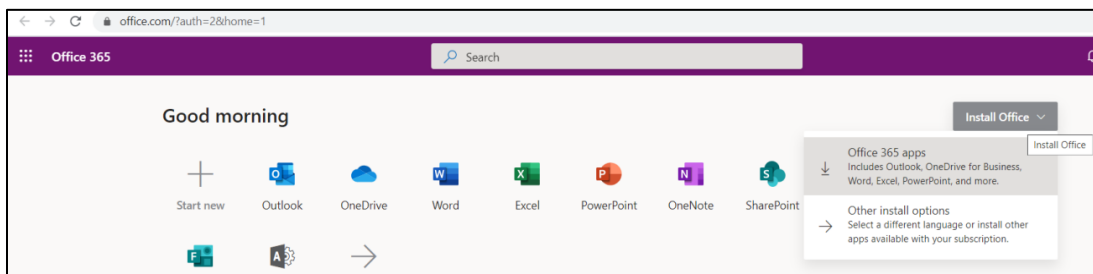
Click Sign in.

Please enter their school email address as the username and their password and then select "Work or School Account".

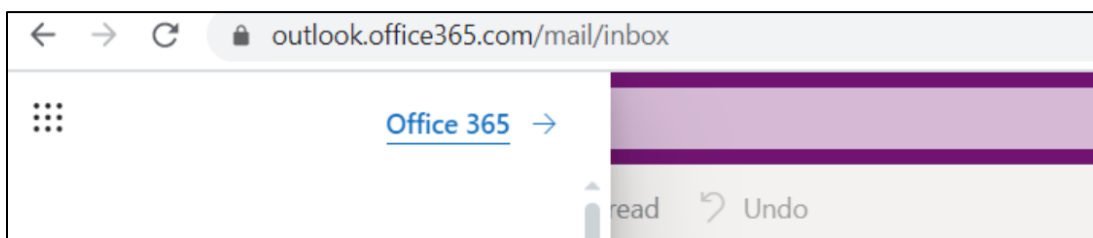
Step 1: Once you have logged in. Click the **9 dots** in the top left corner



Step 2: Click Office 365



Step 3: Then Click **Install Office** in the top right, then select **Office 365 apps**.



Follow the on- screen instructions and it will then start to install, it may take a while depending on your internet connection. Once installed you should have an education version of Office on your laptop whilst your child is at The Sutton Academy.

Any issues with usernames and passwords or the install of Office please email ITSupport@thesuttonacademy.org.uk.

LOG IN DETAILS

Quizlet

TASSOMAI

sparx

Microsoft Teams

ClassCharts

Online Applications	Username	Password
Class Charts		
Sparx		
Quizlet		
Teams	@thesuttonacademy.org.uk	
Tassomai		

Help

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Tassomai

KEY DATES

Dates	Event
Beginning Monday 19 th Oct	Assessment Week 1 – classroom based
Beginning Monday 18 th Jan	Tracking 2- Core Subject Exams (English, Maths & Science)
Beginning Monday 1 st Feb	Tracking 2 classroom- based assessments
9 th , 10 th , 11 th February	Dance Show
Thursday 25 th March	Year 7 Partnership Evening
Beginning Monday 7 th June	Assessment Week 3 – classroom based
Monday 5 th July	Awards evening (invitation only)
Monday 5 th July	Sports Week begins

NOTES

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



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